

## POLICY

### Authority to stop the job

**We're committed to, at the highest level, providing a safe place of work for all employees, contractors and visitors.**

The aim of this policy is to keep our people safe and free from injury and illness while developing a good safety culture across our organisation.

We aim to have zero injuries within our workplace and aim to achieve this target by the following:

- Establishing measurable safety objectives and targets
- Aiming to comply with relevant legislation
- Providing occupational health and safety training
- Encouraging and supporting safety consultation and communication in the workplace
- Valuing employee and contractor safety initiative
- Enabling ongoing safety improvements within the workplace
- Providing fit for purpose equipment
- Aiming to identify, assess and control hazards in the workplace
- Establish set procedures for tasks to be performed, and
- Empowering employees to stop work.

#### NON-COMPLIANCE

Employees who commit deliberate unsafe acts or place themselves or others at risk of injury will be subject to disciplinary action up to and including dismissal.

#### EMPLOYEE RESPONSIBILITIES

- Carry out all tasks in a safe manner
- Comply with all policies and procedures
- Attend occupational health and safety training
- Report to their supervisor or management any accident, injury, illness or near misses
- Report to their supervisor or management any unsafe act or unsafe condition, and
- Raise any suggestions or concerns regarding occupational health and safety to their supervisor.

#### MANAGEMENT RESPONSIBILITIES

- Allow staff to cease work activities if presented with a situation where the risk is unacceptable and cannot be reduced to a level that is at an acceptable level, and
- Review, in consultation with relevant workers situations/conditions which have been identified by workers as presenting an unacceptable level of risk and authorise appropriate corrective/remedial actions.



**Chris Jones**  
Director



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Director